



STATE INSTITUTE OF HOTEL MANAGEMENT  
TITILAGARH ROAD, BALANGIR

**QUOTATION CALL NOTICE**

Ref. No. 73 /SIHM/2026-27/Quotation call notice

Date: 14/05/26

**QUOTATION CALL NOTICE FOR SUPPLY OF STAFF UNIFORM  
FOR THE ACADEMIC SESSION 2026-27**

Sealed Quotation are invited for providing Staffs' Uniform from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of providing readymade staffs' Uniform Supply for a minimum period of two years, to quote their best offers in Sealed Covers. The firm is required to supply the following uniforms:-

SI. No.	ITEMS	QUANTITY
1.	Pant (Any Reputed Brand)	01
2.	Shirt (Any Reputed Brand)	01
3.	T- Shirt (Any Reputed Brand)	01
4.	Blazer (Any Reputed Brand)	01
5.	Modi Jacket (Any Reputed Brand)	01
6.	Magnetic Name tag	01


**Time & Venue:**

1. Last date of submission of completed quotation: 29.05.2026 till 3.00 P.M.
2. Date & Time of opening of Quotation: 29.05.2026 at 4.00 P.M.
3. Venue of Opening of Quotation: Office of SIHM, Balangir.

**Terms & Conditions**

1. Sealed Quotation forms duly filled up and signed by the firms should be submitted at "Principal, State Institute of Hotel Management", Balangir.
2. The photocopies of Firms Registration/ Trade License, GST Certificate & PAN Card should be duly self attested with seal must be enclosed with the quotation documents, failing which the quotation shall be liable for rejection.
3. The party should be submitting the sample of uniform materials along with the quotation.
4. The quotation shall be opened in the presence of the committee member at O/O the Principal, SIHM, Balangir.
5. This is a package deal. Any/ All firms are required to quote for all the items otherwise the quotation form will be rejected.
6. The L1 bidder shall deposit an EMD amount of Rs. 10,000/- in the form of an Account Payee Cheque or Demand Draft issued by any nationalized bank in favour of "Principal, State Institute of Hotel Management, Balangir," valid for 90 days. The EMD amount shall be interest-free and refundable to the L1 bidder, without any accrued interest, after successful completion of the work.

7. Failure of the successful bidder to comply with the terms and conditions of the tender document shall constitute sufficient grounds for cancellation of the award. In such a case, the State Institute of Hotel Management, Balangir, shall forfeit the EMD amount of the successful bidder.
8. No advance payment before supply the uniform.
9. The Shirt and T-shirt should contain an institute logo in front of shirt & T-shirt.
10. All quotation/offers should be on firms./ organization letter head with logo.
11. All disputes shall be subject to the jurisdiction of courts of Balangir.
12. The Successful firm shall deliver duly stitched uniform after taking measurement individually of each staff .The successful firm shall also be responsible for rectifying the stitching related defects.
13. All the supplied uniforms will be checked before acceptance by the SIHM, defective material cloth/uniform, if supplied shall be replaced free of cost.
14. In case there is any variation in the number of staff, the payment shall be made for actual number of staff whom the order is places and uniform supplied.
15. The items quoted should be inclusive of transportation, packaging, handling, delivery charges & all taxes.
16. Payment will be made within 30 working days after successfully supply the uniform.
17. The supply of items by the beneficiary should be completed within 30 days from the date of issue of supply order.
18. Envelope containing the sealed quotations should reach the office of the Principal, SIHM, Balangir by Govt. Speed Post/courier.
19. SIHM reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
20. The envelope must be superscript on the top **"QUOTATION CALL NOTICE FOR SUPPLY OF STAFFS' UNIFORM FOR THE YEAR 2026-27"**

  
Store Dept. 4/05/26  
SIHM, Balangir

-Sd/-  
Principal  
SIHM, Balangir