



STATE INSTITUTE OF HOTEL MANAGEMENT  
TITILAGARH ROAD, BALANGIR

**QUOTATION CALL NOTICE**

Ref. No. 497 / SIHM/2025-26/Quotation call notice

Date: 11.03.2026

**QUOTATION CALL NOTICE FOR THE SUPPLY OF COMPUTER CONSUMABLES & ACCESSORIES AND  
INSTALLATION OF SSDs AT THE INSTITUTE PREMISES FOR THE ACADEMIC SESSION 2025–26**

Sealed quotations are invited on behalf of the Principal, State Institute of Hotel Management (SIHM), Balangir, from reputed and experienced vendors/suppliers for the supply of Computer Consumables & Accessories and Installation of SSDs at the Institute premises for the academic session 2025–26.

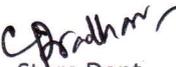
Sl. No.	ITEMS	QUANTITY
01	Epson Printer Ink (Model -L1100/L1200/L3100/L3200/L3500/L5100/L5200/L11050) Series – 003 (Black, Cyan, Yellow, Magenta)	Per Set/Piece
02	Epson Printer Ink (Model - L380) - 664 (Black, Cyan, Yellow, Magenta)	Per Set/Piece
03	Canon Printer Ink - Mega Tank (Model-G2730) (Black, Cyan, Yellow, Magenta)	Per Set/Piece
04	Pen Drive (USB 3.0)	Per Piece
05	USB All-in-One Charging and Data Transfer Cable	Per Piece
06	Card Reader	Per Piece
07	Wireless Mouse	Per Piece
08	Wired Mouse	Per Piece
09	Wireless Key Board with mouse	Per Piece
10	USB Hub	Per Piece
11	OTG able	Per Piece
12	SSD - 128 GB	Per Piece
13	SSD - 256 GB	Per Piece
14	HP LaserJet 1020 Toner Cartridge (12A)	Per Piece
15	Canon LBP 6230dn/dw Toner Cartridge (78A)	Per Piece

**Time & Venue:**

- a) Last date of submission of completed quotation : 17.03.2026 till 5.00 P.M
- b) Date & Time of opening of Quotation : 18.03.2026 at 11.00 A.M.
- c) Venue of Opening of Quotation : Office of SIHM, Balangir

### Terms & Conditions

1. Sealed quotations duly filled in and signed by the authorized signatory of the firm should be submitted to the Principal, State Institute of Hotel Management, Balangir either by hand, Speed Post, or courier within the stipulated time.
2. The supplier must quote the price for all the items mentioned in the document, failing which the firm shall be disqualified from the quotation call notice process.
3. The SSD (128 GB / 256 GB) mentioned at Point No. 12 & 13 in the table of items mentioned above i.e. in the Quotation Call Notice will be installed in laptops/PCs as per requirement. Hence, the quoted price must include the required accessories such as CD-ROM caddy/flip bracket or any other compatible accessories, if applicable, along with installation charges.
4. The quotations shall be opened in the presence of the Purchase Committee members.
5. The quoted rates must be inclusive of all applicable taxes, transportation & commissioning.
6. The supply of items by the supplier shall be completed within 15 days from the date of issue of the Supply Order.
7. Self-attested photocopies of the Firm Registration Certificate, Trade Licence, GST Registration Certificate, and PAN Card must be enclosed with the quotation.
8. The envelope containing the quotation must be superscribed with "**Quotation Call Notice No. and date**" on the top of the envelope.
9. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof. The authority also reserves the right to cancel or re-invite the quotation for the entire work at any time.

  
Store Dept.  
SIHM, Balangir

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Principal  
SIHM, Balangir