



STATE INSTITUTE OF HOTEL MANAGEMENT
TITILAGARH ROAD, BALANGIR (ODISHA)

TENDER No: 609/SIHM/2026-27/Tender

Date: 10/07/2026

NOTICE INVITING TENDER FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING, AND COMPREHENSIVE ON-SITE WARRANTY SUPPORT OF AN ENTERPRISE TOWER SERVER, SUPPLY AND INSTALLATION OF MICROSOFT WINDOWS SERVER 2022 STANDARD (16-CORE) OPERATING SYSTEM, SUPPLY OF MICROSOFT SQL SERVER 2022 STANDARD EDITION OR LATEST VERSION (LICENSED COPY), AND SUPPLY, INSTALLATION, AND CONFIGURATION OF SERVER ANTIVIRUS WITH A 3-YEAR SUBSCRIPTION FOR THE STATE INSTITUTE OF HOTEL MANAGEMENT (SIHM), BALANGIR UNDER A TWO-BID SYSTEM.

Tender Notice No & date	Tender No.609/SIHM/2026-27/Tender, Dt. 10.07.2026
Tender item	Sealed tenders are invited under a Two-Bid System from reputed firms/agencies/companies/OEMs/authorized dealers/authorized distributors/authorized channel partners having valid registrations and licenses for the Supply, Installation, Testing, Commissioning, and Comprehensive On-site Warranty Support of an Enterprise Tower Server, Supply and Installation of Microsoft Windows Server 2022 Standard (16-Core) Operating System, Supply of Microsoft SQL Server 2022 Standard Edition or latest version (Licensed Copy), and Supply, Installation, and Configuration, of Server Antivirus with a 3-Year Subscription for the State Institute of Hotel Management (SIHM), Balangir under a Two-Bid System.
Tender Fee	Rs.1, 000/- should be drawn in the form of DD in favour of Principal, State institute of Hotel Management, Balangir payable at Balangir. (Tender fees are exempted for MSME and NSIC certificate holders.)
Performance Security Deposit (PSD) Amount (Applicable for L1 Bidder)	An amount of Rs. 30,000/- (Rupees Thirty Thousand only) shall be remitted through NEFT/RTGS in favour of the Principal, State Institute of Hotel Management, Balangir, payable at Balangir.
Issue of Tender Document	10/07/2026
The tender document can be viewed and downloaded from	11/07/2026
Last Date/Time of submission of the Tender	17:00 Hrs on 09/08/2026
Date and Time of Opening of the Technical Bids	11:00 Hrs on 10/08/2026, SIHM Campus
Tentative Date and Time of opening of the Financial Bids	Will be uploaded in the website www.sihmbalangir.org and the email will be sent to the Technically qualified bidder

All bidders are requested to visit SIHM, Balangir website: www.sihmbalangir.org for regular updates.

SECTION – I

INSTRUCTIONS TO THE BIDDERS

1. **General Information** Terms and conditions for the rate contract for the supply, installation, testing, commissioning, and comprehensive on-site warranty support of an Enterprise Tower Server along with Windows Server 2022 Standard Operating System, SQL Server 2022 or latest version Standard Database Software, and Server Antivirus with a three-year subscription for the State Institute of Hotel Management, Balangir.
 - 1.1 The State Institute of Hotel Management (SIHM), Balangir proposes to procure one (01) Enterprise Tower Server along with Microsoft Windows Server 2022 Standard (16-Core OEM License), Microsoft SQL Server 2022 Standard Edition or latest version (Licensed Copy), and Server Antivirus with a three-year subscription. The Institute invites bids from eligible OEMs or their authorized dealers/distributors/channel partners for the supply, installation, testing, commissioning, configuration, and comprehensive on-site warranty support of the above hardware and software, including all necessary accessories, installation media, license keys, and integration required for successful commissioning.
 - 1.2 Tenders are advised to study all technical and commercial aspects, instructions, forms terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the tender's risk and may result in the rejection of the bid.
 - 1.3 Tender documents consisting of Technical and Financial Bids shall be submitted by the bidders in two separate sealed envelopes. The first envelope shall be superscribed as "**Cover-I: Technical Bid – Tender No. 609/SIHM/2026-27/Tender, Dt. 10.07.2026**", and the second envelope shall be superscribed as "**Cover-II: Financial Bid – Tender No. 609/SIHM/2026-27/Tender, Dt. 10.07.2026**". The bids shall be submitted latest by **17:00 hrs on 09.08.2026**. Both the above-mentioned sealed envelopes, i.e., **Cover-I** and **Cover-II**, shall be properly sealed and placed inside a single sealed outer envelope (**Cover-III**).
 - 1.4 The sealed outer envelope (Cover-III) containing the Bid documents shall be submitted to the office of The Principal, State Institute of Hotel Management (SIHM), Titilagarh Road, Balangir (Odisha)-767001, through Government Speed Post/Courier only, so as to reach this office on or before 09.08.2026 up to 05.00 P.M. Bids received after the prescribed date and time shall be rejected and shall not be considered in any circumstances. SIHM, Balangir shall not be responsible for any postal delay, transit delay, loss, misplacement, or non-delivery of the bid documents.

The sealed outer envelope (Cover-III) shall be superscribed on the top with "Tender under a Two-Bid System for the Supply, Installation, Testing, Commissioning, and Warranty Support of an Enterprise Tower Server with Microsoft Windows Server 2022 Standard Operating System, Microsoft SQL Server 2022 Standard Edition or Latest Version (Licensed Copy), and Server Antivirus (3-Year Subscription)" and shall also bear "Tender No. 609/SIHM/2026-27/Tender, Dt. 10.07.2026".

- 1.5 This tender document is not transferable. The bidders shall submit all details, documents etc. as required in the tender document duly signed and stamped on each page. In case bidder fails to do so, SIHM, Balangir reserves the right to reject the tender without seeking any further clarification.
- 1.6 The quantities specified in this Tender Document are tentative. SIHM, Balangir reserves the right to increase, decrease, or omit any item(s) or quantity, wholly or partly, based on the Institute's requirements, without assigning any reason.
- 1.7 The bidder shall clearly indicate the basic price, GST, and all applicable taxes, duties, and other charges separately for each item in the Financial Bid. No revision or additional claim shall be entertained after the last date of submission of bids. Incomplete price quotations are liable to be rejected.
- 1.8 SIHM, Balangir reserves the right to reject any or all tenders without assigning any reason whatsoever. SIHM, Balangir in exceptional circumstances and at its discretion, may extend the tender due date by issuing a corrigendum.
- 1.9 SIHM, Balangir reserves the right to reject any tender not meeting the stipulations of this tender document without issuing any notice. SIHM, Balangir reserves the right to annul the bidding process at any time without any liability for such annulment, without assigning any reason thereto.
- 1.10 Tender papers submitted without the prescribed tender fees shall be summarily rejected.
- 1.11 The Technical Bids shall be opened by the Tender Evaluation Committee at the Office of the Principal, State Institute of Hotel Management (SIHM), Balangir, on the date and time specified in the Tender Schedule. If the scheduled date of opening is declared a holiday, the bids shall be opened on the next working day at the same time and venue.
- 1.12 No advance payment or payment against proforma invoice will be made. Payment will be made after receipt, inspection, installation and testing.
- 1.13 Any defective, damaged, or non-conforming hardware/software supplied shall be replaced by the successful bidder at their own risk and cost without any additional financial liability to the Institute.
- 1.14 Any printed terms and conditions or conditions of sale submitted by the bidder along with the bid shall not be binding on the Institute. Only the terms and conditions contained in this Tender Document and accepted by the Institute shall prevail.
- 1.15 This is a package deal. All bidders are required to quote for all the items; otherwise, the tender form shall be rejected.
- 1.16 The successful bidder shall strictly adhere to the delivery schedule specified in the Purchase Order. In the event of failure to supply, install, and commission the items within the stipulated period, the Principal, SIHM, Balangir reserves the right to cancel the

Purchase Order, procure the items from alternative sources at the risk and cost of the successful bidder, and forfeit the Performance Security Deposit, in addition to taking any other action as deemed appropriate.

- 1.17 Payment shall be made through NEFT/RTGS after successful supply, installation, testing, commissioning, and acceptance of the items by the Institute, subject to submission of the invoice and all relevant documents. The Institute reserves the right to procure any or all of the items specified in the Tender Document, and acceptance of the bid shall not bind the Institute to purchase the entire quantity.
- 1.18 If successful bidder fails to enter into contract within 7 days, the next successful bidder may be awarded the contract if he accepts the L1 rates of the successful bidder at the discretion of competent authority SIHM, Balangir.
- 1.19 Validity of tender is to be 180 days from the last date for submission of tender.

2. Tender opening, Bidder Participation, stages of Evaluation (Technical and Financial)

- 2.1 The tender shall be opened in the presence of the committee members at the office of the Principal, SIHM, Balangir, at **11:00 Hrs on 10/08/2026**.
- 2.2 The information furnished by the bidder in **Cover - I** in the prescribed format supplied by the SIHM, Balangir will form the basis for the evaluation. In exceptional cases SIHM, Balangir reserves the right to obtain the additional documents / clarifications from any of the bidder without vitiating the tendering process. If, in the opinion of the SIHM, Balangir, information and documents supplied in support of the tender do not indicate meeting the requirements of the tender specifications, the tender may be determined as non-responsive and may be rejected by the competent authority of SIHM, Balangir.
- 2.3 The **Cover- II -Price Bids** will be opened in the presence of the committee members at the office of the Principal, SIHM, Balangir.
- 2.4 After evaluating the price bids received under Cover - II the lowest bidder of the financial bid will be awarded the contract.
- 2.5 In the event that the financial bids of two or more bidders are found to be identical and qualify as the lowest (L-1), the bidder having higher relevant experience in the supply, installation, testing, commissioning, and comprehensive on-site warranty support of Enterprise Tower Servers along with Microsoft Windows Server Operating System, Microsoft SQL Server Database Software, and Server Antivirus to Government Departments, Government Institutions, PSUs, Autonomous Bodies, Educational Institutions, or reputed organizations shall be considered for award of the contract.
- 2.6 SIHM, Balangir reserves the right to accept any bid under this tender in full or in part, or to reject any bid or all bids without assigning any reason.
- 2.7 The bidder shall quote for all items covered under this tender. Partial bids shall not be accepted, and any bid not covering all the specified items shall be treated as non-responsive and liable for rejection.

- 3. Performance Security Deposit:** The successful bidder shall submit the performance security deposit before signing the Agreement. An amount of Rs. 30,000/- (Rupees Thirty Thousand only) shall be remitted through NEFT/RTGS in favour of the Principal, State Institute of Hotel Management, Balangir, payable at Balangir. The PSD amount shall be interest free and refundable to the L1 bidder without any accrued interest after successful completion of the work.
- 4. Cancellation of Order/ Forfeiture of Performance Security Deposit:** Failure of the successful bidder to comply with the terms and conditions of the tender document shall constitute sufficient grounds for cancellation of the award. In such a case, the State Institute of Hotel Management, Balangir, shall forfeit the PSD amount of the successful bidder.
- 5. Contract Award:** The successful bidder shall submit the prescribed Performance Security Deposit (PSD) and execute the Agreement on stamp paper for value of Rs.200/- (Rupees Two Hundred only) within 07 days from the date of intimation of being declared the successful (L1) bidder. Upon submission of the PSD and execution of the Agreement, the Purchase Order shall be issued. One set of the agreement will be returned to the Bidder after the signature of authorized signatory of SIHM, Balangir. Cost of the agreement should be borne by the successful L1 bidder. Failure to comply within the stipulated period may result in cancellation of the award, and SIHM, Balangir reserves the right to award the contract to the next eligible bidder at the approved rates, if acceptable, or take any other action as deemed appropriate.
- 6. Time Period for Execution of Order:** The successful bidder shall complete the supply of all items within **01 (One) month** from the date of issuance of the Work Order.
- 7.** Payment shall be released within **30 (thirty) working days** from the date of successful supply, installation, testing, and commissioning of the hardware and software, subject to satisfactory verification, acceptance by the Institute, and submission of all requisite documents, including the original invoice.
- 8.** All disputes shall be subject to the jurisdiction of the courts at Balangir.

SECTION – II

1. Procedure for submission of bids

It is proposed to have a two cover system for this tender

(a) **Technical Bid (Cover-I)** containing all technical and eligibility documents.

(b) **Financial Bid (Cover-II)** containing the duly filled-in Price Bid only.

- 1.1 The **Technical Bid** shall be submitted in a sealed envelope, duly superscribed "**Cover-I: Technical Bid**", containing all technical details, eligibility documents, supporting certificates, and other documents as specified in this Tender Document. **The Technical Bid shall not contain any price information.**
- 1.2 The **Financial Bid** shall be submitted in a separate sealed envelope, duly superscribed "**Cover-II: Financial Bid**", containing only the duly filled and signed Price Bid. The Financial Bid shall clearly indicate the quoted prices, applicable GST, and other taxes and charges, if any.
- 1.3 Both the sealed envelopes, i.e., **Cover-I (Technical Bid)** and **Cover-II (Financial Bid)**, shall be placed in a single sealed outer envelope, duly superscribed:

"Tender under a Two-Bid System for the Supply, Installation, Testing, Commissioning, and Warranty Support of an Enterprise Tower Server with Microsoft Windows Server 2022 Standard Operating System, Microsoft SQL Server 2022 Standard Edition or Latest Version (Licensed Copy), and Server Antivirus (3-Year Subscription)" and shall also bear "Tender No. 609/SIHM/2026-27/Tender, Dt. 10.07.2026".

2. Language of Bids

The bids prepared by the tenderer and all correspondence and documents relating to the bids exchanged by the tenderer and the client, shall be written in English language, provided that any printed literature furnished by the tenderer may be written in another so as long accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

3. Document Comprising the Bids

3.1 The Bids prepared by the tenderers shall comprise of the following components:-

a) **Technical bid:** The Technical Bid shall consist of the following:-

Technical Bid duly filled in, signed, and submitted in the prescribed format (**Technical Bid -Section III, Page-7 & 8**), including the compliance statement confirming that the offered solution complies with all the prescribed technical specifications, on the tender bidder's letter head, duly signed and sealed.

b) **Financial bid:** The Financial Bid shall consist of the following:-

i) Financial Bid duly filled in, signed, and submitted in the prescribed format (**Financial bid - Section IV, Page-10**) on the bidder's letterhead, duly signed and sealed.

(To be submitted on the Firm's Letter Head)

SECTION – III

Cover-I

Technical Bid

Table–I: Hardware Components

S. No	Item	Technical Configuration	Quantity
1	Enterprise Tower Server	<ol style="list-style-type: none">1. Server Type: Enterprise Tower Server2. Make: HPE / Dell / Lenovo or Equivalent Enterprise OEM3. Model: ML110 Gen11 or Equivalent4. Processor: One Intel Xeon Bronze 3508U Processor or higher5. Processor Cores: Minimum 8 Cores6. Memory: 32 GB DDR5 ECC Registered RAM (1 × 32 GB), expandable7. Storage Controller: Embedded Intel VROC SATA/NVMe Controller with RAID support8. RAID Support: Intel VROC RAID Support9. Storage: 2 × 960 GB Enterprise SATA 6G RI SFF SSD10. Drive Bays: Minimum 8 SFF drives11. Network: Dual 1GbE or better12. Cooling: Dual Standard Cooling Fans13. Power Supply: 2 × 500W Hot-Plug Redundant14. Expansion: PCIe as OEM standard15. Warranty: 3 Years Comprehensive Onsite OEM Warranty	01

Table–II: Software Components

S. No	Item	Technical Configuration	Quantity
1	Operating System	Windows Server 2022 Standard 16 Core OEM Pack with Installation DVD & License Key	01
2	Antivirus	Server Antivirus License for 1 Server with 3 Years Subscription	01
3	Database	Microsoft SQL Server 2022 Standard Edition or Latest Version (License Key) The supplied Microsoft SQL Server shall be fully compatible with the IDS Next PMS application.	01

The offered solution shall comply with all the hardware and software technical specifications prescribed above. The tenderer shall submit this document, duly signed and sealed, as a confirmation that the specifications mentioned herein shall be supplied in full.

SECTION – III (Continued)

Technical Bid

Sl.No.	Description	Full Detail	Remarks
01	Name of the Bidder/Firm		
02	Address for communication		
	Mobile NO.		
	E-mail ID		
03	Name of the authorized signatory /proprietor signing and submitting the bid on behalf of the bidder		
04	GST Registration No.		
	Date of Registration		
05	PAN Card No.		
06	MSME/NSIC Registration Certificate, if any		
07	Self-Declaration regarding non-blacklisting by any Government/Private Organization	Yes/No	
08	Confirmation to carry out the assignment as per the Scope of Work and acceptance of all Terms & Conditions of the bid document.	Yes/No	

All the above-mentioned fields must be duly filled in and supported by relevant documents, failing which the bidder shall be disqualified from the tendering process.

**Signature and name of the Authorised Signatory
(with Seal)**

Technical Terms and Conditions

- 1) **Eligibility Criteria.** The Bidder must possess **ALL** the Minimum Qualifying Criteria mentioned in Section-I. If he does not possess even one of these, the bidder shall stand Technically disqualified and his bid will not be taken up for Price Bid evaluation.
- 2) The bidder should submit copy of the following documents:
 - i) Valid Trade License copy
 - ii) PAN copy
 - iii) GST Registration Certificate
 - iv) For Partnerships firms, full name and address of each partner along with the certified copy of the registered partnership deed, copy of Trade License (If applicable).

All the documents mentioned above must be submitted, duly signed and sealed by the tenderer. Failure to submit the same shall result in rejection of the tender.

- 3) The bidder shall quote and supply only genuine OEM hardware and software. All hardware shall be new, and all software licenses shall be genuine, perpetual (where applicable), and supplied/registered in the name of the State Institute of Hotel Management (SIHM), Balangir.
- 4) The quoted server hardware shall be fully compatible with the offered Operating System, Antivirus Solution, and SQL Server.
- 5) The bidder shall install, configure, test, and commission the complete hardware and software solution at SIHM, Balangir.
- 6) The bidder shall provide three (03) years comprehensive onsite OEM warranty for all server hardware.
- 7) Software installation, activation, and configuration shall be completed using valid OEM license keys.
- 8) **The Technical Bid should not contain the Financial Bid.** Disclosure/indication of price in the Technical Bid shall render the bidder disqualified and their bids shall stand rejected.

SECTION - IV**Cover-II****Financial Bid****Table-I: Hardware Components**

S. No	Item	Technical Configuration	Quantity	Rate/Price
1	Enterprise Tower Server	<ol style="list-style-type: none"> 1. Server Type: Enterprise Tower Server 2. Make: HPE / Dell / Lenovo or Equivalent Enterprise OEM 3. Model: ML110 Gen11 or Equivalent 4. Processor: One Intel Xeon Bronze 3508U Processor or higher 5. Processor Cores: Minimum 8 Cores 6. Memory: 32 GB DDR5 ECC Registered RAM (1 × 32 GB), expandable 7. Storage Controller: Embedded Intel VROC SATA/NVMe Controller with RAID support 8. RAID Support: Intel VROC RAID Support 9. Storage: 2 × 960 GB Enterprise SATA 6G RI SFF SSD 10. Drive Bays: Minimum 8 SFF drives 11. Network: Dual 1GbE or better 12. Cooling: Dual Standard Cooling Fans 13. Power Supply: 2 × 500W Hot-Plug Redundant 14. Expansion: PCIe as OEM standard 15. Warranty: 3 Years Comprehensive Onsite OEM Warranty 	01	

Table-II: Software Components

S. No	Item	Technical Configuration	Quantity	Rate/Price
1	Operating System	Windows Server 2022 Standard 16 Core OEM Pack with Installation DVD/License Key	01	
2	Antivirus	Server Antivirus License for 1 Server with 3 Years Subscription	01	
3	Database	<p>Microsoft SQL Server 2022 Standard Edition or Latest Version (License Key)</p> <p>The supplied Microsoft SQL Server shall be fully compatible with the IDS Next PMS application.</p>	01	

Financial Terms and conditions

1. The quoted bid price shall be inclusive of the supply, installation, testing, commissioning, warranty support, and on-site demonstration of the Enterprise Tower Server, Windows Server Operating System, SQL Server Database Software, and Server Antivirus. This is a bundle bid; therefore, the bidder shall quote for all the items specified in the technical specifications/tender document. The total quoted price shall not exceed Rs. 4,15,000/- (Rupees Four Lakh Fifteen Thousand only), failing which the bid shall be rejected.
2. The rates should be quoted in figures as well as in words, on the Financial Bid Format duly signed and stamped by the authorized person.
3. Rates mentioned above are inclusive of all taxes, FOR destination and installation charges and all other charges. No charges of whatsoever nature would be paid additional to the cost mentioned above.